

**GOVERNMENT OF PUDUCHERRY**  
**OFFICE OF THE DISTRICT COLLECTOR CUM DISTRICT MANAGISTRATE**

No. 1703/DRDM/DM/D2/2020/23

Dated: 18.04.2020

**ORDER**

**Sub:** DRDM - COVID-19 -Lock Down Measures- Extended- Reg.

- Ref:**
- i. The Epidemic Diseases Act, 1897
  - ii. The Disaster Management Act, 2005
  - iii. G.O.Ms.No. 03/2020 dated 23.03.2020 of the Department of Revenue & Disaster Management, Puducherry.
  - iv. Order No. 40-3/2020-DM-I(A) dated 24.03.2020 of Ministry of Home Affairs, Government of India.
  - v. Order No.1703/DRDM/DM/D2/2020 Dated: 25<sup>th</sup> March 2020
  - vi. Order Order No. 40-3/2020-DM-I(A) dated 15.04.2020 of Ministry of Home Affairs, Government of India.

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In pursuance of the order No. 40-3/2020-DM-I(A) dated 15.04.2020 of Ministry of Home Affairs, Government of India, the lock down order issued up to 14/04/2020 in Puducherry is extended until 03/05/2020 to strictly implement social distancing measures for a further period to effectively contain the spread of COVID-19.

The lockdown measures stipulated vide order 5<sup>th</sup> cited for containment of COVID-19 epidemic along with the additional guidelines detailed in the annexure, will continue to remain in force in all parts of the Puducherry up to 03/05/2020.

  
(DR. ARUN T., IAS)  
DISTRICT MAGISTRATE

To  
All concerned

Copy to :

1. All Secretaries, Govt. of Puducherry.
2. All Head of Departments, Puducherry
3. The Sr. Superintendent of Police (Law & Order), Puducherry
4. The Regional Administrator, Mahe / Yanam.
5. The Director of Information & Publicity - to create wide publicity
6. The Sub Divisional Magistrate (North/South), Puducherry.

Copy to:

1. The PS to the Hon'ble Lt. Governor, Puducherry.
2. The PS to the Hon'ble Chief Minister of Puducherry.
3. The PS to the Hon'ble Speaker, Puducherry.
4. The PS to the Hon'ble Ministers of Puducherry.
5. The Chief Secretary to Govt., Puducherry.

## ANNEXURE

### **Additional Guidelines for containment of COVID-19 in Puducherry (Order No. 1703/DRDM/DM/D2/2020/23 dated: 18.04.2020)**

1. With the extension of the lockdown period, the following activities will continue to remain prohibited until 3<sup>rd</sup> May, 2020:

- i. Buses for public transport.
- ii. Inter-district and inter-State movement of individuals except for medical reasons or for activities permitted under these guidelines.
- iii. All educational, training, coaching institutions etc. shall remain closed.
- iv. All industrial and commercial activities other than those specifically permitted under these guidelines.
- v. Hospitality services other than those specifically permitted under these guidelines.
- vi. Taxis (including auto rickshaws and cycle rickshaws) and services of cab aggregators.
- vii. All cinema halls, malls, shopping complexes, gymnasiums, sports complexes, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places.
- viii. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions/ other gatherings.
- ix. All religious places/ places of worship shall be closed for public. Religious congregations are strictly prohibited.
- x. In case of funerals, congregation of more than twenty persons will not be permitted.

#### **2. Operation of guidelines in Hotspots and containment zones**

- i) 'Hotspots', i.e., areas of large COVID-19 outbreaks, or clusters with significant spread of COVID-19, will be determined as per the guidelines issued by Ministry of Health and Family Welfare (MoHFW), Government of India (GoI).
- ii) In these containment zones, the activities allowed under these guidelines will not be permitted. The clarifications issued vide Note 1703/DRDM/D2/CORONA/2020/21 Dated: 10/04/2020 and 17/04/2020 shall apply.

#### **3. Select permitted activities allowed with effect from 20<sup>th</sup> April, 2020:**

- i) To mitigate hardship to the public, select additional activities have been allowed which will come into effect from 20<sup>th</sup> April, 2020. These limited exemptions will be operationalized only on strict compliance to the existing guidelines. Also, the respective Head of office / Managements shall ensure that all preparatory arrangements with regard to the Standard Operating Procedures (SOPs) for social distancing in offices, workplaces, factories and establishments, as also other sectoral requirements are in place.
- ii) The consolidated revised guidelines incorporating these select permitted activities have been enumerated in below.

#### **4. Strict enforcement of the lockdown guidelines**

- i) These guidelines issued under the Disaster Management Act, 2005 shall be strictly enforced.
- ii) Any stricter measures than these guidelines as per requirement of the local areas shall be enforced as per the direction of the District Magistrate.

**5. All health services (including AYUSH) to remain functional, such as:**

- i. Hospitals, nursing homes, clinics, telemedicine facilities.
- ii. Dispensaries, chemists, pharmacies, all kinds of medicine shops including *Jan Aushadhi Kendras* and medical equipment shops.
- iii. Medical laboratories and collection centres.
- iv. Pharmaceutical and medical research labs, institutions carrying out COVID-19 related research.
- v. Veterinary Hospitals, dispensaries, clinics, pathology labs, sale and supply of vaccine and medicine.
- vi. Authorised private establishments, which support the provisioning of essential services, or efforts for containment of COVID-19, including home care providers, diagnostics, supply chain firms serving hospitals.
- vii. Manufacturing units of drugs, pharmaceuticals, medical devices, medical oxygen, their packaging material, raw material and intermediates.
- viii. Construction of medical/ health infrastructure including manufacture of ambulances.
- ix. Movement (inter and intra State, including by air) of all medical and veterinary personnel, scientists, nurses, para-medical staff, lab technicians, mid-wives and other hospital support services, including ambulances.

**6. Agricultural and related activities:**

**A. All agricultural and horticultural activities to remain fully functional, such as:**

- i. Farming operations by farmers and farm workers in field.
- ii. Agencies engaged in procurement of agriculture products, including MSP operations.
- iii. 'Mandis' operated by the Agriculture Produce Market Committee (APMC) or as notified by the State/ UT Government (e.g., satellite *mandis*). Direct marketing operations by the State/ UT Government or by industry, directly from farmers/ group of farmers, FPOs' co-operatives etc. States/ UTs may promote decentralized marketing and procurement at village level.
- iv. Shops of agriculture machinery, its spare parts (including its supply chain) and repairs to remain open.
- v. Manufacturing, distribution and retail of fertilizers, pesticides and seeds.
- vi. Movement (inter and intra State) of harvesting and sowing related machines like combined harvester and other agriculture/ horticulture implements.

**B. Fisheries - the following activities will be functional:**

- i. Operations of the fishing (marine and inland)/ aquaculture industry, including feeding & maintenance, harvesting, processing, packaging, cold chain, sale and marketing.
- ii. Hatcheries, feed plants, commercial aquaria.
- iii. Movement of fish/ shrimp and fish products, fish seed/ feed and workers for all these activities.

**C. Plantations- the following activities will be functional:**

- i. Processing, packaging, sale and marketing of tea, coffee, rubber and cashew, with maximum of 50% workers.
- ii. Bamboo, Coconut, Arecanut, Cocoa, spices plantation and their harvesting, processing, packaging, sale and marketing

**D. Animal husbandry - the following activities will be functional:**

- i. Collection, processing, distribution and sale of milk and milk products by milk processing plants, including transport and supply chain.
- ii. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity.
- iii. Animal feed manufacturing and feed plants, including supply of raw material, such as maize and soya.
- iv. Operation of animal shelter homes, including *Gaushalas*.

**7. Financial sector: following to remain functional:**

- i. Bank branches and ATMs, IT vendors for banking operations, Banking Correspondents (BCs), ATM operation and cash management agencies.
  - a. Bank branches be allowed to work as per normal working hours till disbursal of DBT cash transfers is complete.
  - b. Local administration to provide adequate security personnel at bank branches and BCs to maintain social distancing, law and order and staggering of account holders.
- ii. SHCIL and similar agencies.
- iii. IRDAI and Insurance companies.
- iv. Non-Banking financial institutions (NBFCs) including Housing Finance Companies (HFCs) and Micro Finance Institutions (NBFC-MFIs) with bare minimum staff
- v. Cooperative Credit Societies

**8. Social sector: following to remain functional:**

- i. Operation of homes for children/ disabled/ mentally challenged/ senior citizens/ destitutes/ women/ widows.
- ii. Observation homes, after care homes and places of safety for juveniles.
- iii. Disbursement of social security pensions, e.g., old age/ widow/ freedom fighter pensions; pension and provident fund services provided by Employees Provident Fund Organisation (EPFO).
- iv. Operation of *Anganwadis* - distribution of food items and nutrition once in 15 days at the doorsteps of beneficiaries, e.g., children, women and lactating mothers. **Beneficiaries will not attend the Anganwadis.**

**9. Online teaching/ distance learning to be encouraged:**

- i. All educational, training, coaching institutions etc. shall remain closed.
- ii. However, these establishments are expected to maintain the academic schedule through online teaching.
- iii. Maximum use of Doordarshan (DD) and other educational channels may be made for teaching purposes.

**10. MNREGA works to be allowed:**

- i. MNREGA works are allowed with strict implementation of social distancing and face mask.
- ii. Priority to be given under MNREGA to irrigation and water conservation works.
- iii. Other Central and State sector schemes in irrigation and water conservation sectors may also be allowed to be implemented and suitably dovetailed with MNREGA works.

**11. Public utilities: following to remain functional:**

- i. Operations of Oil and Gas sector, including refining, transportation, distribution, storage and retail of products, e.g., petrol, diesel, kerosene, CNG, LPG, PNG etc.
- ii. Generation, transmission and distribution of power at Central and State/ UT levels.
- iii. Postal services, including post offices.
- iv. Operations of utilities in water, sanitation and waste management sectors, at municipal/ local body levels.
- v. Operation of utilities providing telecommunications and internet services.

**12. Movement, loading/ unloading of goods/ cargo (inter and intra State) is allowed, as under::**

- I. All goods traffic will be allowed to ply.
- II. Operations of Seaports and Inland Container Depots (ICDs) for cargo transport, including authorized custom clearing and forwarding agents.
- III. Operations of Land Ports for cross land border transportation of essential goods, including petroleum products and LPG, food products, medical supplies.
- IV. Movement of all trucks and other goods/ carrier vehicles with two drivers and one helper subject to the driver carrying a valid driving license; an empty truck/ vehicle will be allowed to ply after the delivery of goods, or for pick up of goods.
- V. Shops for truck repairs and dhabas on highways, with a stipulated minimum distance as prescribed.

**13. Industries / Industrial Establishments (both Government and private):**

*Separate order would be issued in this regard.*

**14. Supply of essential goods is allowed, as under:**

- i. All facilities in the supply chain of essential goods, whether involved in manufacturing, wholesale or retail of such goods through local stores, large brick and mortar stores or e-Commerce companies should be allowed to operate, ensuring strict social distancing.
- ii. Shops (including *Kirana* and single shops selling essential goods) and carts, including ration shops (under PDS), dealing with food and groceries (**for daily use**), hygiene items, fruits and vegetables, dairy and milk booths, poultry, meat and fish, animal feed and fodder etc.,
- iii. Groceries & vegetable shop , meat, fish shops / market would be allowed to operate till 1.00pm.
- iv. Milk Booth to operate till 6.00pm
- v. No restriction for pharmacy.
- vi. Home delivery would be preferred to minimize the movement of individuals outside their homes without any time restriction.

**15. Commercial and private establishments, as listed below, will be allowed to operate:**

- i. Print and electronic media including broadcasting, DTH and cable services.
- ii. IT and IT enabled Services, with upto 50% strength.
- iii. Data and call centres for Government activities only.
- iv. Government approved Common Service Centres (CSCs) at Rural areas.
- v. Cold storage and warehousing services, including at ports, airports, railway stations, container Depots, individual units and other links in the logistics chain.
- vi. Private security services and facilities management services for maintenance and upkeep of office and residential complexes.
- vii. Hotels, homestays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air and sea crew.
- viii. Establishments used/ earmarked for quarantine facilities.
- ix. Services provided by self-employed persons, e.g., electrician, IT repairs, plumbers, motor mechanics, and carpenters.

**16. Construction activities, listed as below, will be allowed to operate:**

- i. Construction of roads, irrigation projects, buildings, water supply and sanitation, laying/ erection of power transmission lines and laying of telecom optical fiber and cable along with related activities and all kinds of industrial projects, including MSMEs, in rural areas, i.e., outside the limits of municipalities; and all kinds of projects in industrial estates.
- ii. Construction of renewable energy projects.
- iii. Continuation of works in construction projects, within the limits of municipalities, where workers are available on site and no workers are required to be brought in from outside (in situ construction).

**17. Movement of persons is allowed in the following cases:**

- i. Private vehicles for emergency services, including medical and veterinary care, and for procuring essential commodities. In such cases, one passenger besides the private vehicle driver can be permitted in the backseat, in case of four-wheelers; however, in case of two-wheelers, only the driver of the vehicle is to be permitted.
- ii. All personnel travelling to place of work and back in the exempted categories,

**18. Offices of the Union Territory Governments, their Autonomous Bodies and Local Governments will remain open, as mentioned in the instructions vide ID.Note / Office Memorandum No.A.49011/12/2020/P&AR/CCD(2) dt.16/04/2020.**

**19. Persons to remain under mandatory quarantine, as under:**

- i. All such persons who have been directed by health care personnel to remain under strict home/ institutional quarantine for a period as decided by local Health Authorities.
- ii. Persons violating quarantine will be liable to legal action under Section 188 of the IPC, 1860.
- iii. Quarantined persons, who have arrived in India after 15.2.2020, after expiry of their quarantine period and being tested Covid-19 negative, will be released following the protocol prescribed in the SOP issued by MHA.

**20. Instructions for enforcement of above lockdown measures:**

- i) All industrial and commercial establishments, work places, offices etc. shall put in place arrangements for implementation of SOP as in **Annexure II** before starting their functioning.

The additional activities permitted in these guidelines shall be implemented in a phased manner, after making all arrangements necessary for strict implementation of the guidelines. These will come into force **with effect from 20<sup>th</sup> April, 2020.**

**21. Penal provisions:**

Any person violating these lockdown measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC, and other legal provisions as applicable.

  
(Dr. T. ARUN, I.A.S)  
DISTRICT MAGISTRATE

## ANNEXURE II

### Standard Operating Procedure for Social Distancing for Offices, Workplace, Factories and Establishments:

The following measures shall be implemented by all offices, factories and other establishments:

1. All areas in the premises including the following shall be disinfected completely using user friendly disinfectant mediums:
  - a. Entrance Gate of building, office etc.
  - b. Cafeteria and canteens.
  - c. Meeting room, Conference halls/ open areas available/ verandah/ entrance gate of site, bunkers, porta cabins, building etc.
  - d. Equipment and lifts.
  - e. Washroom, toilet, sink; water points etc.
  - f. Walls/ all other surfaces
2. For workers coming from outside, special transportation facility will be arranged without any dependency on the public transport system. These vehicles should be allowed to work only with 30-40% passenger capacity.
3. All vehicles and machinery entering the premise should be disinfected by spray mandatorily.
4. Mandatory thermal scanning of everyone entering and exiting the work place to be done.
5. Medical insurance for the workers to be made mandatory.
6. Provision for hand wash & sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.
7. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
8. Large gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.
9. Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists.
10. Use of staircase for climbing should be encouraged.
11. There should be strict ban of gutka, tobacco etc. and spitting should be strictly prohibited.
12. There should be total ban on non-essential visitors at sites.
13. Hospitals/clinics in the nearby areas, which are authorized to treat COVID-19 patients, should be identified and list should be available at work place all the times.